

INFRACTION REPORTING and DISQUALIFICATION PROCEDURES

for
Referees, Judges of Stroke, Inspectors of Turns, Starters and Officials

When you are on deck as a Referee, Judge of Stroke, Inspector of Turns, or Starter at a meet, and you see a competitor incur an infraction of the Rules, you must complete and sign an Infraction Report. No other official may complete an Infraction Report.

Details to be recorded on the Infraction Report are the date and the offending swimmer's:

1. Event, Heat and Lane numbers
2. The DQ Code from the current DQ Code List
3. The swimmer's name if possible (this is to ensure the correct swimmer is reported in the event a competitor swims in the wrong lane or heat)
4. Tick the box indicating your official position
5. Sigb then clearly print your name
5. Add any necessary extra information in the Notes space provided (e.g. if swimmer is reported for an incorrect turn indicate which turn it was, say the 150m turn).

The Infraction Report must then be passed to the Event Referee¹ (or Chief Inspector of Turns if you are an IoT, see note 3. Below) who shall check the Infraction Report and, if they agree with it, take the following actions:

1. Sign the Infraction Report and pass it to the Chief Recorder.
2. If possible, advise the swimmer they have been disqualified and why.

If the Event Referee believes the alleged infringement should be dismissed, either through his/her observation of the incident, or his/her interpretation of the Rules, he/she must do so.

When the results are posted showing the disqualification and its code, the time of posting must be written on the result sheet and initialled by the Recorder.

If no action is taken by the swimmer within 30 minutes of the time of posting, the results are deemed to be confirmed.

If a query is made about the reasons for the disqualification, the Infraction Report must be consulted for the detail of the disqualification.

If a protest is lodged with the Meet Director for consideration by the Meet Referee (see note 2), it must be lodged in writing within 30 minutes of the posting of the results, and accompanied by the required protest fee if such has been advertised.

See Protest Procedure document for how to handle protests.

- Footnotes:**
1. The Event Referee has control of the event in progress
 2. The Meet Referee has overriding control of the Meet
 3. Inspectors of Turns (IoTs) report to the Chief Inspector of Turns if there is one. If the Chief Inspector of Turns does not dispute the judgement of the IoT, he/she shall pass the Infraction Report to the Event Referee.