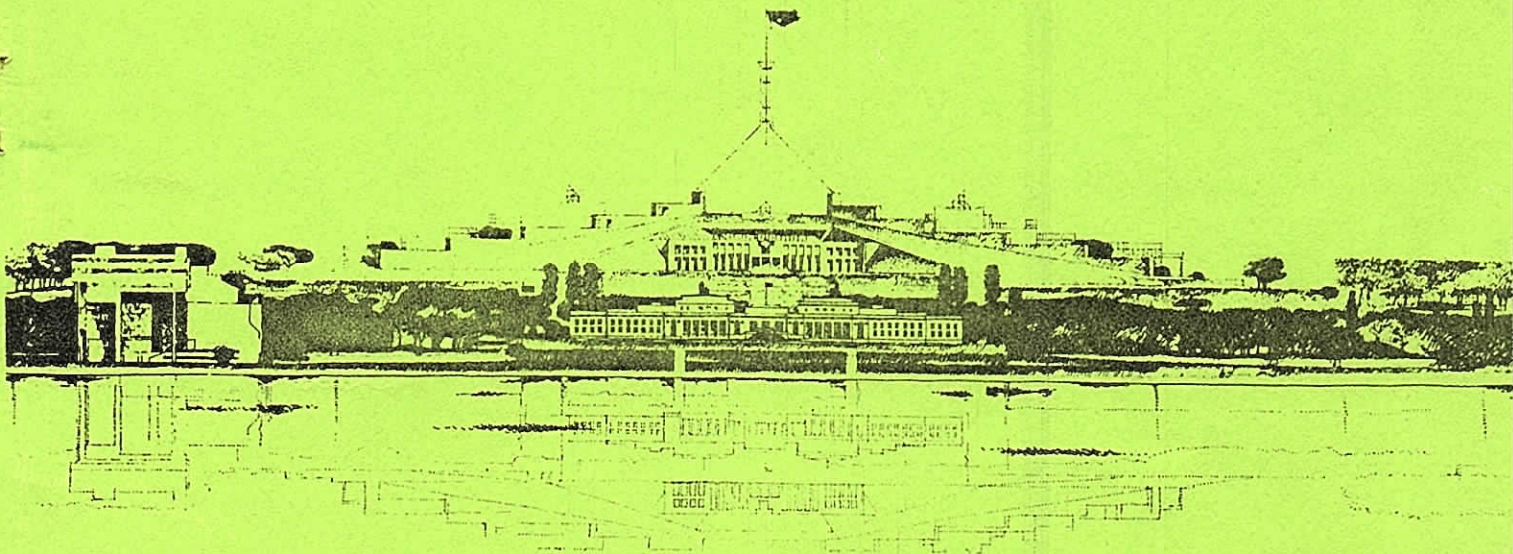


State.
Branch Copy

AUSSI MASTERS 10th ANNIVERSARY

NATIONAL SWIM and AUSTRALIAN CLUB CHAMPIONSHIPS REPORT



held at
NATIONAL SPORTS CENTRE - SWIMMING HALL
BRUCE CANBERRA A.C.T.
WED. 13th to SAT. 16th of MARCH 1985

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MEET DIRECTOR'S REPORT
1985 NATIONAL SWIM AND CLUB CHAMPIONSHIPS
13-16 MARCH 1985, CANBERRA

1. My first feelings after the Presentation Dinner was completed were how grateful that it was all over and that most of the organising was very successful, especially the Recording and the Results and how speedily they had been collated in time for the Presentation Dinner.
2. I would prefer to see only one certificate for each swimmer rather than a possible 8 (too much duplication of work which can be reduced down to one certificate, because the points for each individual event are shown on the overall certificate). Many hours were put in prior to the swim meet in typing up all these certificates, this could have been reduced, as well as the cost of printing of certificates that could be saved.
3. Make sure that sub-committee meetings are held regularly (monthly then fortnightly closer to the Meet) so that no action item has been left outstanding. Make sure all club and individual entries are filled out IN BIRO and publicise this well in advance. NEATNESS IS A MUST!!!
4. REGISTRATIONS FOR FUTURE NATIONALS

Late registrations of National Swim entrants should be looked at more closely in the future. All Branch Registrars should make an effort to ensure all money due to the National Office should be sent in by the closing date nominated by the National Executive. This would reduce the problems arising whereby swimmers entered for events at the Nationals do not have valid registrations in accordance with the Constitution.

Two main problems arose in Canberra

- (i) one of the members of the Speedo Relay winning womens team was not registered with the National Office by 22 February 1985, although on investigation the Branch Registrar had her registration form and money due to be sent (in late March) to the National Office.
- (ii) A Branch had not paid any of their 1985 registrations to the National Office until 11 March 1985!!!

These two major problems place a lot of responsibility on the Meet Director which should not occur if Branch and Club officials ensure that all Nationals swimmers are definitely registered with the National Office, otherwise the constitution is not worth having.

I could have technically disqualified a whole Branch and also transferred the relay prize to the second placegetters, however I did not think it in the best interest of individual swimmers to enforce this and so I let it lapse.

5. Ensure with Pool Management that all relevant facilities are available and can be used. Ensure electronic timing is working and you have adequate back up (especially the starting gun, keep a manual gun as a standby just in case).
6. Ensure you have qualified referees as we did in Canberra, and clarify with them the AUSSI Rules. Also be certain to emphasise to all clubs that swimmers in all age groups come under the same rules and thus if disqualification occurs they should not make obscene remarks to the referees. I was thoroughly disgusted with a few members of AUSSI who showed a very discourteous unsportsman-like attitude on hearing that they had been disqualified. This is a reflection on poor club coaching in explaining and showing correct stroke techniques as well as embarrassing that club poolside.
7. Make sure that if there are any changes to the program, give sufficient warning to those swimmers and make allowance for those who were unable to be notified. This occurred to us with the Saturday morning, where we let swimmers who missed the earlier events swim in later ones. Friday afternoon I had to ensure that those who were flying out of Canberra on Friday night could compete in the 200m Butterfly so a special heat was put on first.
8. Ensure adequate timekeepers and stopwatches and batteries are available.
9. Ensure you have a very good announcer (our Mike Pratt did a magnificent job both at the Meet and the social functions) but leave poolside announcements to a minimum.
10. Obtain adequate media coverage. We had very good TV, radio, newspaper and journal coverage which I hope increases our membership.
11. In conclusion I would like to mention the following people and clubs for their thorough and tireless effort both in the preparation and the running of the Nationals: Evan Williams and Dave Ford (from Digital Computer) who are ACT members who did so much work in producing the program, the heating and producing the results.

Judy Ford - a mammoth effort in receiving all the entry cards and cash, for recording all the results and making them available for the Presentation Dinner. To all the members of ACT and Cronulla Sutherland and Betty Hawthorne, a big 'Thank You' for helping in the recording of the results.

Gaynor Corlis - a superb effort in typing all the certificates. I know how many hours went into it. Another Gold Medal for your effort Gaynor!! (I expect an RSI claim soon).

John Erpic and Elinor Mackenzie for all the work in ensuring the money was properly controlled from entries, gear sales and other souvenir sales and suitably invested on the short term money market. A special 'Thank You' to the Erpic Family/In-Laws who helped on the trading tables and raffles.

A great effort by Mike Pratt who had a hectic time in gaining sponsorship, arranging the format of the program and printing, gaining Toshiba sponsorship for the photocopying and SAAB advertising. A great effort in being the Announcer which was much appreciated by those timekeepers who needed urgent replacement.

Adrian Davis who excelled in his role as Starter for the entire Meet.

Les Worthington for his very able assistance in organising catering at the Workers Club and Eileen Price for her tireless effort in making the morning and afternoon teas poolside and the official luncheon.

Mr & Mrs Jack Macklin for their great refereeing which was an extremely difficult task to take on, and I thoroughly appreciated their superb effort, 'Thank You'.

To the National Executive and Office Staff 'Thank You' for your assistance over the past 12 months.

To all those members of the ACT Club who helped in marshalling, timekeeping etc. (in particular Allan Wright, Brian Green, Gary Taylor and a special 'Thank You' to Mrs Pauline Wingate for her help in being a runner, poolside) and a special 'Thank You' to Judy's Mum, Dave's Mum and Dad and Angelika's Mum for their hard work too.

To all the other AUSSI members who helped timekeep, and to all those other AUSSI members who helped out, a big 'Thank You'.

To Bill Parker and the SA members who arranged the port bottling and delivery 'Thank You'.

12. To the Organising Committee of the 1986 Nationals, I hope you gain a lot of co-operation and satisfaction from organising it. This is my feeling gained from arranging and conducting such an event. All the best, and I hope the meet is even more successful than ours.

Robin Sweeney

ROBIN SWEENEY
Meet Director
Nationals 1985

***SPECIAL THANKS TO THE DEPARTMENT OF TERRITORIES AND THE
NATIONAL HEART FOUNDATION FOR THEIR FINANCIAL SUPPORT OVER THE
PAST 12 MONTHS IN HELPING WITH THE PREPARATION OF THE NATIONAL
SWIM AND CLUB CHAMPIONSHIPS***

TIMING FOR EACH EVENT - 1985 NATIONALS

400M FREESTYLE	35 HEATS	5 HRS
100M BACKSTROKE	32 HEATS	1 HR 25 MINS
4 X 50M MIXED F/S RELAY	7 HEATS	31 MINS
50M BREASTSTROKE	37 HEATS	1 HR 25 MINS
4 X 50M F/S RELAY WOMEN	6 HEATS	27 MINS
4 X 50M F/S RELAY MEN	6 HEATS	21 MINS
200M INDIVIDUAL MEDLEY	28 HEATS	2 HRS 16 MINS
4 X 50M MEDLEY RELAY WOMEN	5 HEATS	24 MINS
4 X 50M MEDLEY RELAY MEN	6 HEATS	23 MINS
100M BUTTERFLY	16 HEATS	30 MINS
200M BREASTSTROKE	25 HEATS	2 HRS 36 MINS
OFFICIAL OPENING		10 MINS
SPEEDO RELAYS	2 HEATS	10 MINS
50M BACKSTROKE	38 HEATS	40 MINS
100M FREESTYLE	47 HEATS	2 HRS 08 MINS
200M BUTTERFLY	10 HEATS	44 MINS
100M BREASTSTROKE	31 HEATS	1 HR 43 MINS
50M FREESTYLE	47 HEATS	1 HR 02 MINS
CATCH UP HEATS OF 50M FREE & 100M BREAST & 200M FREE RECORD		18 MINS
50M BUTTERFLY	30 HEATS	1 HR 02 MINS
4 X 50M MIXED MEDLEY RELAY	8 HEATS	33 MINS

STARTED 9.16AM AND FINISHED 2.23PM ON SATURDAY 16 MARCH 1985

AUSSI NATIONAL SWIM 1985FINANCIAL REPORT1. BUDGET COMPARISON.

The original budget was prepared in July 1984 and compares as follows:

<u>INCOME</u>	<u>BUDGET</u>	<u>ACTUAL</u>
Entry Fees	14200	14 129
Sponsorship/Advertising	3000	1670
Other Income	635	1690
	<u>18635</u>	<u>17489</u>
 <u>EXPENDITURE</u>		
Swim Meet	11100	7358
Administration	600	546
	<u>11700</u>	<u>7904</u>
 NET PROFIT	<u>6 135</u>	<u>9585</u>

The main variance in income was due to the loss of City Mutual sponsorship.

Significant savings in expenditure were achieved e.g. printing of programme and results (1540), while some items of expenditure originally proposed did not eventuate e.g. photographer (250), advertising (450), office rental (800).

2. FINANCIAL CONTROL

Entry and Receipt Summary Sheet:- was used to balance all money received in respect of entry fees and Presentation Dinner. Overpayments were refunded and short payments were followed up immediately by the Meet Secretary.

Surplus funds were invested in a Cash Management Account with a local Building Society in an endeavour to maximise the income of the Meet.

A.C.T. AUSSI members, their employers, relatives and friends gave many goods and services free of cost, thus contributing significantly to the profitability.

3. FINANCIAL REPORT

A profit of \$9585 was achieved which compares with the profit of \$6700 in 1984.

4. SOUVENIR SALES (Not included in Financial Results).

T-shirts and Commemorative glasses sold at the Meet.

Unfortunately, an unrealistic size distribution of T-shirts was ordered. (Insufficient large sizes - all size 20 and 22 sold in few hours - and too many small sizes). It is anticipated that with the assistance of some other clubs in selling of t-shirts, a break even result will be achieved.

A.C.T. Branch has purchased all the excess glasses (to be raffled on Club night).

5. STATISTICAL INFORMATIONENTRIES

Number of Competitors	520
Individual Events	3237
Relay Entries	283
AVERAGE EVENTS PER ENTRY	<u>6.2</u>

PRESENTATION DINNER

Paid Dinners	460
'Free' Dinners	<u>8</u>
TOTAL	<u>468</u>

SALE OF T- SHIRTS

Included in these figures are A.C.T. Branch, National and 1985 National Swim Meet t-shirts.

<u>SIZE</u>	<u>NUMBER FOR SALE</u>	<u>SOLD</u>
6	22	17
8	28	16
12	62	28
14	76	33
16	112	43
18	104	79
20	41	41
22	<u>25</u>	<u>25</u>
<u>TOTAL</u>	<u>470</u>	<u>282</u>

6. RECOMMENDATIONS

- 1) Statistical information to become part of the reporting on National Swim Meets, most particularly for the benefit of future Organising Committees in budgeting and ordering souvenirs.
- 2) Use of Entry and Receipt Summary Sheets as a control device for balancing of cash, entries and presentation dinner numbers.

JOHN ERPIC

SUB-COMMITTEE MEMBERS: Angelika Erpic
Jane Sutton

ACT.AUSSI NATIONAL SWIM 1985STATEMENT OF INCOME AND EXPENDITUREINCOMEENTRY FEES

Entry Fees	6240	
Individual Events	6474	
Relays	<u>1415</u>	14129

SPONSORSHIP & ADVERTISING

Government Grant	1000	
National Heart Foundation	470	
Esquire SAAB	<u>200</u>	1670

OTHER INCOME

Profit from Social Activity	574	
Net Income from Raffle	243	
Pool Entry & Programme Sales	207	
Bank Interest	<u>666</u>	1690
		17489

LESS EXPENDITURESWIM MEET

Pool Hire	2574	
Awards, Patches, Certificates	2518	
Programme Printing	960	
Refreshments & Gifts-Officials	779	
St. John's Ambulance	400	
Insurance	<u>127</u>	7358

ADMINISTRATION COSTS

Printing & Stationery	248	
Postage & Phone	270	
Bank Fees & Federal Tax	<u>28</u>	546
		7904

NET PROFIT9585

PROGRAMME/ENTRIES/RECORDINGENTRIES1. Closing Date

- * 6 weeks prior to the swim is sufficient time to process entries and get the program printed.

2. Late Entries

- * Only one was received with no covering letter (i.e. excuse). The remainder were due to the mail (maximum time for normal mail was 6 days!)

** Recommendation: That all Club secretaries be reminded again that entries are to be received by the closing date and should be sent priority paid or by courier.

3. Summary Sheets

- * These need to be up-dated and possibly redesigned. A sample to work from is attached. (See page 21)

- ** Recommendation:
1. That all forms should be A4.
 2. Retain sexist colours and yellow for relays.
 3. Use the latest Aussi logo and remove the dots from between the letters of Aussi.
 4. Add "abbreviation" to the Club box.
 5. Alter sub-headings at top of form.
 6. Alter headings in total numbers boxes at the bottom of the form. Add a few blank boxes for use by the host Branch if they wish.
 7. In "cards" box, add to use BIRO.
 8. Alter certification to read "end" and not commencement of the National swim.

** Amend the Rules and Club Guide.

9. Retain space for signature, designation of Club official and phone numbers. Add spaces for an ADDRESS. (Fewer than 50% of entries had either a return address on the summary sheets or on the envelopes or parcel wrapping!!)
10. Add a tear-off slip at the bottom of the sheet to acknowledge receipt of individual entries.

- * Relay Summary Sheets - These also need to be up-dated and redesigned. A sample to work from is also attached. (See page 22)

- ** Recommendation:
1. Add "abbreviation" to the Club box.
 2. Alter Age Groupings to 80+, 120+, 160+, 200+, 240+, 280+, 320+.

3. Alter sub-headings at top of form.
4. Add space for ADDRESS at the bottom of the form.
5. Alter TOTALS boxes to avoid confusion.
6. Add a tear-off slip at the bottom of the form to acknowledge receipt of relay entries.

All Summary Sheets must be filled in correctly and fully, and in BIRO. Possibly \$25 was spent on phone calls to Clubs who hadn't included registration numbers, dinner numbers, had duplicated registration numbers, whose cheque didn't balance, etc., etc. A complete waste of time, energy and money.

4. Entry Cards

- * Block printing in BIRO!! Pencil is impossible to read at night when most checking is done. Also, water soluble marking pens are a disaster at the meet itself. (One large Club had almost 25% of its cards filled out in pencil!!)
- * Club or Race Secretaries should CHECK each card before sending it. If they can't read the writing or the Club name---how can we?
- ** Recommendation: That Club or Race Secretaries fill in the times on cards and check all cards before despatch.

5. Validation of Entries

- * A cut off date for all Branch registrations to be received by the National Office must be conveyed to all Branch Secretaries (preferably 2 - 3 months before, to allow sufficient time to notify individual Clubs.)

This date must be adhered to and late registrations allowed to swim but gaining NO POINTS. We cannot allow another fiasco such as happened this year when all entries from one Branch should have been disqualified as well as one Speedo Relay entry.

6. Entry and Receipt Summary Sheet

- * See Attached sheet. (see page 20)

The Finance Controller designed this sheet specially so that the summarising of information was done differently to the Summary Sheets. This provided an excellent cross-checking system and simplified the initial recording of money received and also the later recording and banking of it by the Finance Controller.

PROGRAM

1. The entries were entered into a word processor from the cards. These were then checked from the first printout and most corrections made before final printing.

Problem: In 50m events our program would not read a time of 100 secs as being slower than 99.99 secs. Hence, the first 8 or 10 swimmers were not in strict time order, but were always in the first heat or two.

2. Seeding

In keeping with Aussi philosophy, swimmers were seeded from slowest to fastest. We particularly aimed at avoiding one sex or one age group heats unless these occurred spontaneously. Being so short of time, any manipulation of seeding of swimmers would only have increased the length of the meet.

This decision was taken prior to the printing of the program and no individual events were heated. We aimed at deck seeding to reduce the overall carnival time, and had to rely on entrants notifying us of any scratchings.

3. Speedo Relay

** Recommendation: That this should always be combined with the official opening and bracketed with it on the program. There should be NO event numbers for it, to avoid confusion.

4. Claims Board

* See the Marshall's Report. (page 18)

RECORDING1. Manual Recording

With a sufficiently large team this is an excellent way of processing results.

2. Photocopying Results

This was done after each event and they were posted immediately after the event's conclusion. This gave instant feed-back to swimmers and recorders alike. Any errors were easily and immediately corrected.

3. Relays

With cards filled in on the day, there is no check on whether members of teams are registered Aussi members, or if they are swimming in more than one relay in the same event. Also, these swimmers have not contributed to the cost of running the meet, but may win medals and help in winning a Shield, etc.

- ** Recommendation:
1. That the Rules of Aussi be amended to include a rule stating "Entrants in Relay events at National Meets must have entered at least one other event".
 2. That sufficient people be available to check all Relay cards prior to the event, as regards age of individuals, total age of teams, whether all members of each team are registered Aussi members, etc.

4. Certificates

- * First, Second and Third Place certificates.

** Recommendation: That these be discontinued to reduce the workload and avoid a repetition of some swimmers gaining 8 certificates!!

(If retained, they need a space for the "Club" to be filled in.)

- * Certificates for all swimmers. Points indicate placings in each event.

** Recommendation: That these be retained as this is in accordance with the ideals and philosophy of Aussi.

Judy Ford
JUDY FORD

SUB-COMMITTEE MEMBERS: Peg Townley
Gaynor Corlis
Elinor Mackenzie
Marie McClintock
Helen Mackerras
Barbara Piper

MARKETING/PUBLICITY/SPONSORSHIP

PUBLICITY

Members

- * Publicity for the Nationals was distributed according to a predetermined schedule:-

- * early advice to AUSSI members through AAS Magazine
- * postings to remind members of the coming event
- * postings to advise members of social events, etc., being planned for the meet.

**Excellent response to Presentation Dinner believed to be the result of advertising the event quite deliberately.

- * Publicity to members was generally hampered by the lack of a magazine.

Media

- * Media coverage was facilitated through local sporting magazines, newspapers, special events coverage in the official programme for the Canberra Festival, as well as ABC radio programmes and direct film coverage by both the ABC and the local television station.
- * Advice to these media was by way of press release and follow-up contact.

Observation: It would be more suitable to maintain a high profile with all media quite apart from when the Nationals come round. AUSSI generally does not generate 'outside' interest spontaneously, so the acceptance of the requests for coverage would be easier with one foot already in the door.

The National Heart Foundation in all States should be involved as they have established access to sympathetic media outlets.

SPONSORSHIP

- * Sponsorship in kind was good and despite the late withdrawal of an expected cash donation from City Mutual, profit-making realised acceptable levels.
- * Other traditional sponsors maintained normal annual commitment to the National Meet and their help is gratefully received. (Toshiba, Speedo)
- * Given the nature of this type of event, the emphasis should be placed on longer term sponsorship deals with National sponsors. Local (high profile) sponsorship is difficult to obtain in a 'public service town'.

However, many printing, artwork and associated requirements were obtained at very reasonable rates though the 'sponsors' declined advertising in return for their services and assistance.

Observation: It is better to obtain sponsorship in the form of assistance, as the cash saved is often greater than would have been received by direct donation, etc. Though this seems an obvious point, potential sponsors are less likely to renege on deals of this nature.

- * Other national sponsorship deals should be negotiated by the National executive to ensure future coverage for sponsors and to obtain value for money in larger purchases.

e.g. Plastic bags for programmes, etc.

The economical order quantity would be approximately five years' supply, should carry both the national logo and the sponsor's logo, and should be issued by the National office each year.

- * Sponsor could provide bags printed and ready to go;

OR

- * cash to cover printing and distribution of their advertising for five years.

GENERAL

All Branches should presume the opportunity of holding the National Swim and be in contact with media and sponsors at State Level as a matter of course in order to smooth the path for the National Meet.

The State Divisions of the National Heart Foundation should be involved with AUSSI as many avenues will open and expert assistance gained through an association such as this.

MIKE PRATT

SOCIAL REPORT

Convenor: Les Worthington
 Committee Members: Eileen Price
 Robert Brooks

1. Annual Council Meeting

The meeting was held at the Canberra Workers Club. Morning and afternoon tea was served in the meeting room, and a light lunch was pre-ordered through the carvery to save time.

There was no cost for the use of the meeting room.

2. A social evening was organised for the National Delegates, which consisted of a lake cruise and dinner on Lake Burley Griffin. An invitation to attend was given to all A.C.T. members.

3. Welcoming Function

The venue again was the Canberra Workers Club, and proved very popular with an attendance of between 250-300 people.

Programs, commemorative medals and literature featuring coming events during the Canberra Week Festival, were given out to nominated delegates from each participating club and a record kept.

Food was available from the carvery or restaurant and was not subsidised.

4. Refreshments for Officials

Tea, coffee and biscuits were distributed by volunteers to all officials at the swim meet.

**** Recommendation:** That this facility be made available at a convenient position for the officials to serve themselves, as well as retaining the previous service.

5. Official Opening

A health orientated menu attractively presented was the criterion set by the organising committee, and the caterer was carefully chosen to meet this requirement.

6. Happy Hours

An informal style social gathering was held each day at the conclusion of the afternoon swim timetable at the Canberra Workers Club.

**** Recommendation:** That a delegated official from the host branch be present. The delegate's function would be to act as host to all visiting swimmers and to notify those present of any special events or changes to the issued programme.

7. Official Dinner

The Canberra Workers Club function room was the venue for the dinner.

Even though a Club or Hotel possibly restricts the number able to attend, it was thought that this type of venue provided a better class of facility.

- ** Recommendation:**
1. Should this type of facility be used thought could be given to an up-market meal with table service costing approx. \$30.00.
 2. An extra room without access to the dining area could be useful for the early arrivals providing bar service and pre-dinner drinks.
 3. Tables in the dining area should be clearly marked with club names according to the number attending. If large capacity tables then possibly branch by branch.
 4. Many people forgot to bring their Presentation Dinner tickets. A list of names under club headings at the entrance door is necessary for checking.
 5. The dining area should be locked until the advised time of the Presentation Dinner and at least two people to be available to collect tickets and check off names to avoid gate crashers.

8. Official Dinner Timetable

The swim meet finished at 3.30 pm which allowed 3½ hours before a 7.00 pm start for the dinner.

An experienced team of 6 AUSSI members took 3 hours to manually process the results of 520 swimmers.

Two hours of the night's programme was taken up with speeches by the retiring office bearers, presentation of awards and a review of key issues from the Annual Council Meeting.

**** Recommendation:** That a review of key issues from the Annual Council Meeting is not to be held at the Presentation Dinner. A more appropriate time for this review would be during the swim meet.

9. Raffle

A raffle was held each day of the swim meet, the prizes were:

- a) AUSSI National Travel Bag
- b) Towel (AUSSI)
- c) Bonds Grand Slam 'T' Shirt
- d) Bottle of Anniversary Port

10. Venue

The Canberra Workers Club, which is centrally located in the City, allowed easy access from nearby accommodation.

The Club has spacious areas allowing for comfortable accommodation of large crowds. These areas included a large games room with bar facilities for the casually dressed. A bistro with adequate seating, and a large dining room, general purpose room and function room.

The use of one venue for all social events helped visitors to quickly familiarise themselves to a new environment.

MARSHALL'S REPORT

Whilst only having been a marshall at one other Aussi meet, I do not speak with great experience.

From the remarks made to me during the four days of the Meet concerning the smooth running of the Meet, I feel a wonderful sense of satisfaction due to the excellent effort of organization of this, the first Australian Championships held in Canberra.

As marshall, I recommend that the following points be noted:-

A. That the Claims Board method of marshalling be continued at future National Meets as follows:

1. That the event claims board display the events for claim, and the next heat to be conducted.
2. That ALL swimmers be responsible for claiming their own event cards from the claims area.

- B.
1. That during 50m events, the marshall has NO LESS than three runners to take cards to the timekeepers.
 2. That the marshall be consistent in approach but also flexible to meet any problems that may arise.
 3. That the marshall be conscious of the older swimmer who may have impaired hearing.
 4. That the same marshall be present for the whole meet. This will allow swimmers to become used to the marshalling system.

I found this an enlightening experience and I thank all swimmers for their cooperation. A special thank you to all Club members who worked over the four days as our success was due to a total team effort.

Allan Wright

CLUB ADDRESSES

It seems that many of these were hopelessly out-of-date. We could only rely on the National Office to keep up-dating our list as requested. The communication breakdown could be at Club, Branch or National level.

- ** Recommendation:
1. That the National Office keep the host Branch up-to-date with all alterations to Club addresses.
 2. That details of approximately when National meets are held each year, and how soon before information should be received by Clubs, be placed in the Club Guide, National magazine and Branch newsletters.

CLUB ABBREVIATIONS

Queensland has begun this idea and from a recording, entries and program point of view, I would like to see it extended to all States. It will save a lot of confusion and will be understood and remembered by all in a very short time.

Queensland Clubs:

<u>Name</u>	<u>Abbreviation</u>	<u>Name</u>	<u>Abbreviation</u>
Bundaberg	QBB	Maryborough	QMB
Brisbane Northside	QBN	Mackay	QMK
Brisbane Southside	QBS	Rockhampton	QRK
Cairns	QCS	Sunshine Coast	QSC
Gold Coast	QGC	Toowoomba	QTB
Ipswich	QIP	Townsville	QTV

The only problem I can see is if there are two Clubs in the same town. How- this is not insurmountable.

Other Branches could begin their abbreviations with the appropriate letter:

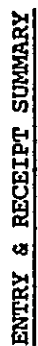
N - New South Wales	T - Tasmania
A - A.C.T.	S - South Australia
V - Victoria	W - Western Australia

Example: Western Suburbs, NSW	NWS	Armidale, NSW	NAR
Western Districts, SA	SWD	Armadale, WA	WAR
West Coast Masters, WA	WWC	But, Warringah, NSW	NWA

The Abbreviations List in a meet program could be listed Branch by Branch (alphabetically) and alphabetically within each Branch.

Another problem will arise when a Branch is inaugurated in Northern Territory as both these letters will already be in use. Perhaps the two territories could be A (ACT) and Z (NT).

- ** Recommendation: That an Australia wide scheme of abbreviations the same or similar to the above, be adopted for use at all major meets.



SHEET NO.

[illegible]

A4 Size



A. U. S. S. I.

MASTERS SWIMMING IN AUSTRALIA

NATIONAL SWIM and AUSTRALIAN CLUB CHAMPIONSHIPS

SUMMARY OF CLUB INDIVIDUAL ENTRIES

CLUB
NAME

INDIVIDUAL EVENTS ENTERED
- LIST EVENT NUMBER -
in order

ABBREVIATION ?

Number of Guests Entered	Number of Total Entries	Number of Dinners
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9
10	10	10
11	11	11
12	12	12
13	13	13
14	14	14
15	15	15
16	16	16
17	17	17
18	18	18
19	19	19
20	20	20
21	21	21
22	22	22
23	23	23
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94	94	94
95	95	95
96	96	96
97	97	97
98	98	98
99	99	99
100	100	100

£ TOTAL FEE

JANE (^{Given} Christian Name First)	Age	Reg. No.

Event	Total Entries	Number of Dinners	TOTAL FEE
Entered			

STATEMENT OF THE NATIONAL SWIM AND AUSTRALIAN CLUB MEMBERSHIP (1933-34)

Suggest extra couple blank boxes for use by host Branch.

16-3-85

Secretary or
Name

'Phone Nos. (H)

Designation: _____

(B)

Address :-

CARD REQUIRED FOR EACH EVENT ENTERED
FILLED OUT IN BUREAU



up-date
logo

A.U.S.S.I.

Remove dots

RETAIN COLOUR

RETAIN A4 SIZE

MASTERS SWIMMING IN AUSTRALIA

NATIONAL SWIM and AUSTRALIAN CLUB CHAMPIONSHIPS

SUMMARY OF CLUB RELAY ENTRIES

REMOVE
LINES

CLUB
NAME

	CLUB ABBREVIATION	
--	----------------------	--

Age Group

RELAY EVENTS ENTERED - LIST EVENT NUMBER

Number of
Events
Total
Entered

Under 120 80+											
120 + 139											
160 + 179											
200 + 219											
240 + 259											
280 + 299											
320 + 339											

RELAY Teams limited to one team per age group in each event from each Club.

NAME: _____

Hon. Secretary or Designation: _____
appointed Club Address: _____
Official _____

Phone Nos. (H) _____
(B) _____

CARD REQUIRED FOR EACH TEAM ENTERED
FILLED OUT IN BIRD

Total Number of Events Entered	Amount Enclosed

HAVE THIS FORM PRINTED
RATHER THAN TYPED
i.e. Use left-hand headings

STATEMENT OF NET PROFIT - SOCIAL ACTIVITYINCOME

Presentation Dinner	10 120
---------------------	--------

LESS EXPENDITURE

Catering Costs	9097	
Band	.375	
Printing Entry Tickets	<u>74</u>	
		<u>9546</u>
<u>NET PROFIT</u>		<u>\$ 574</u>

RAFFLE INCOME

PROCEEDS FROM SALE OF TICKETS	392
COST OF PRIZES	<u>149</u>
<u>NET INCOME</u>	<u>\$ 243</u>