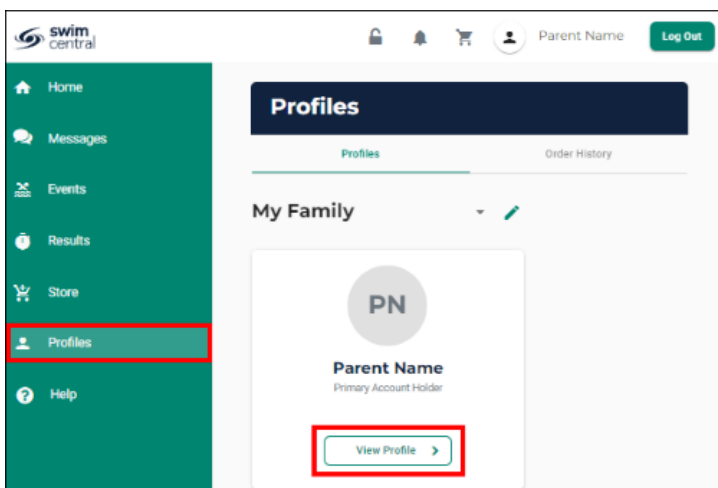


HOW TO EDIT PERSONAL DETAILS

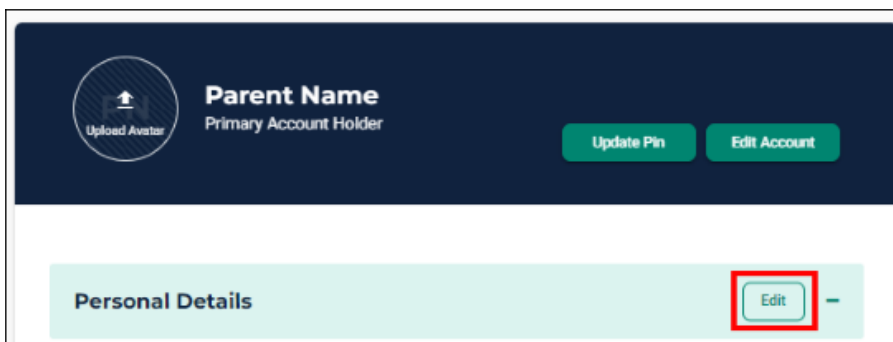
To update your Profile's First and Last Name, Date of Birth please contact your Branch Administrator. Details [Here](#)

To update contact details, address and email address please follow the steps below

- 1) Login to Swim Central and from the menu select 'Profiles'.
- 2) Select 'View Profile', for the Primary Account Holder Profile and enter your PIN (if required).



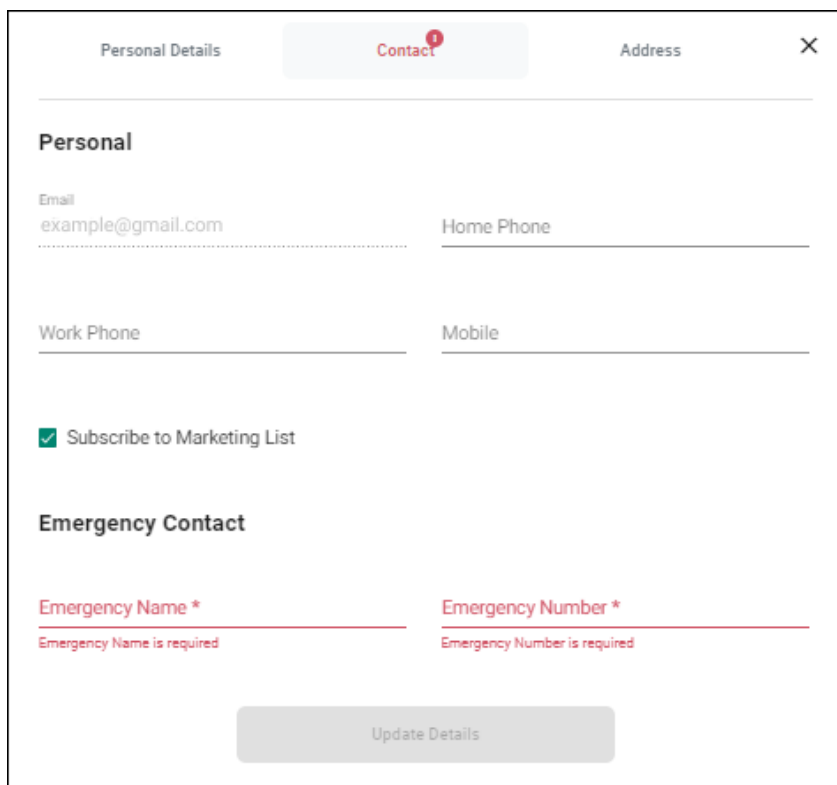
- 3) Select 'Edit'



- 5) Update any relevant information by toggling through the icons at the top of the page.

HOW TO EDIT PERSONAL DETAILS

NB. Any fields highlighted in red are mandatory fields.



The screenshot shows a form with three tabs: 'Personal Details', 'Contact', and 'Address'. The 'Contact' tab is active and highlighted in red. Below the tabs, there are several input fields: 'Email' (with 'example@gmail.com'), 'Home Phone', 'Work Phone', and 'Mobile'. There is a checked checkbox for 'Subscribe to Marketing List'. Under the 'Emergency Contact' section, there are two red-highlighted fields: 'Emergency Name *' and 'Emergency Number *'. Below these fields, red text indicates 'Emergency Name is required' and 'Emergency Number is required'. At the bottom of the form is a grey 'Update Details' button.

6) Once fields are completed select 'Update Details'.

You are unable to Update Details when any mandatory fields are left blank.

7) A pop-up screen will appear displaying, 'Profile Updated'