
To: State Administrators/Secretaries, National Committee Chairs, MSA National Board, State Presidents and National Recorder

From: Rob Abernethy (General Manager)

Date: Friday 30 January 2026

Subject: Call for Nominations for MSA Board – Three (3) Directors

Masters Swimming Australia (MSA) is seeking nominations for three roles on the Board, being:

- **1 x Finance Director (term expiry 2028)**
- **2 x Directors (term expiry 2028)**

The Board is responsible for managing the affairs of MSA. Following the 2024 adoption by members of a new [Constitution](#) and [By-Laws](#), and implementation of a new [Strategic Plan](#), the role of the Board continues to evolve and MSA welcomes members contribution to the direction of the national organisation. The Board is assisted by the General Manager, and a small staff at the National Office. The Board generally meets every two (2) months (note: even numbered months), and otherwise as required. Meetings are usually held online but occasional planned travel may be required.

In 2024 the Board adopted a [Board Charter](#) and a [Code of Conduct for Directors](#); prospective candidates are encouraged to review these documents as part of their consideration. Further, Directors are required to complete the free, online [Start Line Directors](#) course offered by the Australian Sports Commission. Other MSA policies, annual reports and documentation can be found on the [website](#).

- The Constitution provides for the election of six (6) Directors:
- a President and two (2) Directors are elected in every odd numbered year, and
- a Finance Director and two (2) Directors are elected every even numbered year.

In addition to knowledge of the way MSA operates and good general knowledge of the sport of Masters swimming, candidates with specific experience in one (or more) of the following areas are strongly encouraged to apply:

- Governance
- Media and public relations
- Membership, including acquisition and retention
- Corporate strategy
- Marketing
- Sponsorship and partnerships
- Finance

About The Roles:

The National President leads the national organisation, and chairs meetings of the Board and the Association. They work closely with other Directors and liaise closely with the staff in the National Office in delivery of the Association's strategic plan.

The Finance Director will be required to liaise closely with the MSA National Office and Swimming Australia to prepare reports, approve payments and manage MSA's financial affairs. MSA's day to day financial affairs are managed by Swimming Australia, under the supervision of the MSA General Manager; the Finance Director provides oversight to reporting and approval of payments. The full scope of duties of the Finance Director are further detailed in Clause 60 of the MSA Constitution.

A Director assists the Board in the delivery of its duties, providing strategic oversight and support to management. Directors collectively work for the betterment of MSA and must always act in the best interests of the organisation, even where it may be considered in conflict with the interests of the individual Director's State or Club.

The President and each Director also 'shadow' a National Committee; by agreement, the Board determines which committee each Director will support, and in so doing provide a conduit between the work of the Committee and the National Office and Board. Committees meet virtually at least quarterly and, preferably, in the odd-numbered months where the Board does not have a scheduled meeting (this helps promote a more consistent flow of business).

Eligibility:

To be eligible to nominate and serve on the Board, you must:

- Be a member of MSA, and
- Not be a member of staff of MSA or an MSA member organisation, and
- Not be a Director or member of the executive of a member organisation.

To be eligible to nominate and serve as the Finance Director, in addition to the above requirements, you should preferably hold a relevant professional accreditation¹.

The Constitution provides that there must not be more than two (2) Directors resident in the same state or territory serving on the Board concurrently. Presently the Board comprises:

- President (NSW, term expires 2027)
- Finance Director (VIC, fulfilling a casual vacancy, term expires 2026, eligible for re-election for up to 12 months)
- Director (NT, term expires 2027)
- Director (VIC, term expires 2027)
- Director (NSW, term expires 2026, not eligible for re-election)
- Director (QLD, fulfilling a casual vacancy, term expires 2026, eligible for re-election)

Application process:

To be considered for the vacant roles, applicants are requested to:

- Complete the attached nomination form,
- Attach a copy of their CV/resume, and a current photograph, and
- Seek the written endorsement of their State/Territory member body (meaning the State/Territory member body must sign the completed nomination form).

These details will be shared with voting members. Nominees may also provide an introductory statement of not more than 300 words to accompany their application.

Nominations are to be emailed to the National Office via gm@mastersswimming.org.au and please cc admin@mastersswimming.org.au by COB Thursday 26 March 2026.

Subject to the receipt of nominations, where a ballot is required it will be conducted in accordance with the Constitution. It is anticipated the result of any ballot will be communicated to nominees in early April ahead of the 30 April 2026 Annual General Meeting of the Association (AGM). The President and Directors elected will take office at the conclusion of the AGM, which will be held on **Thursday 30 April 2026 in Brisbane**

¹ See MSA By-law 19

MASTERS SWIMMING AUSTRALIA INC – Nomination form

National President (1)	Finance Director (1)	Director (2)
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(Please circle)

Personal information:

Given name		Surname	
MSA number		Club	
Postal address			
Email		Phone	

Statement by nominee:

I nominate for the above position(s) and confirm that I meet the criteria specified in the Constitution and/or bylaws.

Signature	
Date	

Endorsement by member body:

This nomination is endorsed by:

Member body*	
Signature	
Position	
Date	

*A member body is one of Masters Swimming NSW, Masters Swimming Northern Territory, Masters Swimming Queensland, Masters Swimming South Australia, Masters Swimming Tasmania, Masters Swimming Victoria, or Masters Swimming Western Australia

Please attach:

- *CV and photograph of nominee*
- *An accompanying statement of up to 300 words*

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COB Thursday 26 March 2026.